

Revising ...

Reverse Outlining

Reverse outlines 1

1. copy your thesis statement and [paste it into a new document](#)
2. copy the topic sentence (wherever you find it in the paragraph) for each paragraph and paste it below the thesis statement
3. check the structure – is the organization logical? Do you need to “Frankenstein” your ideas?

Reverse outlines 2

1. highlight some part of each paragraph and insert a [comment bubble](#)
2. note the topic or subject – or subjects – you talk about in each paragraph
3. analyze your bubbles – the “outline” – to see whether you can improve the organization or flow of your paper

Reverse outlines 3

1. examine each paragraph and make a [note in the margin](#) indicating the topic(s) or main ideas
2. note the topic or subject – or subjects – you talk about in each paragraph
3. analyze your bubbles – the “outline” – to see whether you can improve the organization or flow of your paper