








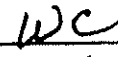






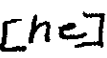





Editing Symbols

(or an extensive list of editing symbols, see www.colorado.edu/publications/styleguide/symbols.html)

Symbol	Meaning	Example/Explanation
	delete	Boulder s campus events
	replace	Boulder ^{Denver} campus event
	insert [something]	Boulder ^{campus} events University of Colorado
	transpose	Boulder events campus
	insert space	Boulder campus [#] event
	close up space	Boulder campus events
	new paragraph	She runs. <u>He jogs.</u>
	no new paragraph	She runs.) He jogs.
	line/sentence break	this needs to be two sentences [She runs.] <u>he jogs.</u>
	word choice	Is this the word you want? With some suggestions for change.
	parallelism	phrase needs parallel phrasing
	awkward	awkward phrasing
	circles, question marks	Look at this: I think there's a problem with the word, the thought, etc. Is this what you want to say?
	redundant	you've said the same thing twice
	question	I have a question about this point [which I will usually ask]
	pronoun	it is unclear what the antecedent noun is for this pronoun
	brackets	information inside brackets is English, extraneous, repetitive – the writing will probably be stronger without it
	s & v	the subject and the verb do not agree: She run (singular subject but plural verb) or She and Bob fishes (plural subject/singular verb)
	"1" and "2+"	the noun and pronoun do not agree "a nurse talked about what their day was like"
	pronoun	it is unclear to which antecedent noun the pronoun refers